

**COMMISSIONER COURT MINUTES**  
**JUNE 27<sup>TH</sup>, 2023**

**STATE OF TEXAS**

Be it remembered that Commissioner's Court met in a Regular Meeting June 27<sup>th</sup>, 2023 at 9:00 a.m. with Judge Boyd presiding.

**CALL TO ORDER**

Establish Quorum- Commissioners Pickard, Holman, Holloway and Bryan were present.

Invocation- Commissioner Daniel Holman

Pledge of Allegiance- Judge Jeff Boyd

1. Discuss and consider approval of the minutes for Commissioner Court 13<sup>th</sup>, day of June 2023.

Commissioner Bryan made the motion to approve the June 13<sup>th</sup>, 2023 Commissioner Court Minutes. Commissioner Holman seconded the motion. The Minutes were approved with all ayes.

Discuss and consider Monthly Reports:

- A. Payroll- Commissioner Holloway made the motion to approve Payroll. Commissioner Pickard seconded the motion. Payroll was approved with all ayes.
  - B. Expenditures- Commissioner Bryan made the motion to approve Expenditures. Commissioner Holman seconded the motion. Expenditures were approved with all ayes.
  - C. Treasurer- Commissioner Pickard made the motion to approve the Treasurer Report. Commissioner Holman seconded the motion. The Report was approved with all ayes.
  - D. County Clerk
  - E. District Clerk
  - F. Tax Office- Commissioner Pickard made the motion to approve the Tax Office Report. Commissioner Bryan seconded the motion. The Report was approved with all ayes.
  - G. Sheriff Dept.
  - H. Justice of the Peace
2. Public Announcements/Comments- Opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.

There were none.
  3. Discuss and take appropriate action Re: Approve travel vouchers.

There were none.

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- 4. Discuss and take appropriate action Re: San Augustine County Premises Use Policy.**

Commissioner Pickard made the motion to approve a Premises Use Policy for the Pop Up Shop event for July 7<sup>th</sup> & 8<sup>th</sup>. Commissioner Holloway seconded the motion. The motion was approved with all ayes.

- 5. Discuss and take appropriate action Re: resale properties for consideration and approval.**

Not present

- 6. Discuss and take appropriate action Re: Overview of major programming efforts of County.**

County Agent Colton Brown gave an update on events going on in the County.

- 7. Discuss and take appropriate action Re: San Augustine County Auditor's Report.**

Mark Goodin with Tiller & Company went over the Audit Report. Commissioner Holloway made the motion to approve the Audit Report. Commissioner Pickard seconded the motion. The Audit Report was approved with all ayes.

- 8. Discuss and take appropriate action Re: Change in Law enforcement partial overtime pay exemption for public Agency Employees.**

Sheriff Cartwright spoke to the Court concerning changing the traditional 7 day 40 hour work week to a 14 consecutive day 86 hour working period for all full time Law Enforcement at the San Augustine County Sheriff's office.

Commissioner Pickard made the motion to change the work schedule for the Sheriff Dept. beginning July 1<sup>st</sup>, 2023.

Commissioner Holman seconded the motion. The motion was approved with all ayes.

- 9. Discuss and take appropriate action Re: Contingent Approval of Line Item 6 with Resolution to change partial overtime pay exemption for public Agency Employees**

Commissioner Pickard made the motion to sign the Resolution providing a partial overtime pay exemption for public agency employees employed in law enforcement activities. Commissioner Holman seconded the motion. The Resolution was approved with all ayes.

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- 10. Discuss and take appropriate action Re: ADAC indemnity agreement with the County.**

Commissioner Bryan made the motion to approve funding to help support The Alcohol & Drug Abuse Council of Deep East Texas in the amount of \$1500.00. Commissioner Pickard seconded the motion. The motion was approved with all ayes.

- 11. Discuss and take appropriate action RE: Renewal of Interlocal Agreement for GIS&NG 9-1-1 ALI Maintenance Service (Database Maintenance) FY'24-FY '25.**

Commissioner Holloway made the motion to sign the Interlocal Agreement for GIS & NG 9-1-1 PSAP Service (Database Maintenance) FY'24-FY'25. Commissioner Pickard seconded the motion. The motion was approved with all ayes.

- 12. Discuss and take appropriate action Re: Renewal of Interlocal Agreement for NG9-1-1 PSAP Services FY'24-FY'25.**

Commissioner Bryan made the motion to sign the Interlocal Agreement for NG9-1-1 PSAP services FY'24-FY'25. Commissioner Holman seconded the motion. The motion was approved with all ayes.

- 13. Discuss and take appropriate action Re: DETCOG Board Member Designation.**

Commissioner Pickard made the motion to approve designating Judge Jeff Boyd as the DETCOG Board Member. Commissioner Bryan seconded the motion. The motion was approved with all ayes.

- 14. Discuss and take appropriate action Re: Idocket Proposal.**

County Clerk Noble explained to the Court that the Case Management System for Criminal and Probate for the County Clerk office and District Clerk office would soon have to be upgraded to a different system in order to comply with State changes in the efile system. The changes would need to be decided in the upcoming Budget meetings. Idocket had presented a proposal for the changes. The Commissioners asked that other proposals be looked into before a decision had to be made.

- 15. Discuss and take appropriate action Re: San Augustine County Clerk's Office Records Archival Plan for 2023-2024.**

Commissioner Pickard made the motion to approve the County



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Clerk's Archival Plan for 2023-2024. Commissioner Holman seconded the motion. The Plan was approved with all ayes.

16. Discuss and take appropriate action Re: School Zone system on County road 348

Commissioner Bryan made the motion to approve using Child Safety Funds to purchase Lights for the School Zone in Broadus. Commissioner Pickard seconded the motion. The motion was approved with all ayes.

17. Discuss and take appropriate action Re: Judge Boyd acceptance of Fellow of the Texas Judicial Academy.

County Judge Jeff Boyd received the Texas Judicial Academy Award for completing 32 hours of study for the 2022 fiscal year.

18. Future Agenda Items

19. Adjournment

All business complete Commissioner Pickard made the motion to adjourn. Commissioner Bryan seconded the motion. The motion was approved with all ayes.

Respectfully Submitted

*Margo Noble*

Margo Noble, County Clerk

Approved in open Court July 11<sup>th</sup>, 2023



Jeff Boyd, County Judge



Tommy Pickard, Commissioner Pct.#1



Daniel Holman, Commissioner Pct.#2



Joey Holloway, Commissioner Pct.#3



Steve Bryan, Commissioner Pct.#4

Attest:

*Margo Noble*

Margo Noble  
County Clerk