

**COMMISSIONER COURT MINUTES
FEBRUARY 27TH, 2024**

STATE OF TEXAS

Be it remembered that Commissioner's Court met in a Regular Meeting February 27th, 2024 at 9:00 a.m. with Judge Boyd presiding

CALL TO ORDER

Establish Quorum- Commissioners Holman, Holloway and Bryan were present.

Invocation- Commissioner Joey Holloway

Pledge of Allegiance- Judge Jeff Boyd

- 1. Discuss and consider approval of the minutes for Commissioner Court 6th day of February 2024.**

Commissioner Bryan made the motion to approve the February 6th Court Minutes. Commissioner Holman seconded the motion. The Minutes were approved with all ayes.

Discuss and consider Monthly Reports:

- A. Payroll- Commissioner Holman made the motion to approve Payroll. Commissioner Bryan seconded the motion. Payroll was approved with all ayes.**
 - B. Expenditures- Commissioner Holloway made the motion to approve Expenditures. Commissioner Holman seconded the motion. Expenditures were approved with all ayes.**
 - C. Treasurer- Commissioner Bryan made the motion to approve the Treasurer Report. Commissioner Holman seconded the motion. The Report was approved with all ayes.**
 - D. County Clerk**
 - E. District Clerk**
 - F. Tax Office- Commissioner Bryan made the motion to approve the Tax Office Report. Commissioner Holman seconded the motion. The Report was approved with all ayes.**
 - G. Sheriff Dept.**
 - H. Justice of the Peace**
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- 2. Public Announcements/Comments- Opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.**

Trent James and Deon Nash from the forest service told the Court they would be having a Timber Sale sometime in the near future.

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- 3. Discuss and take appropriate action Re: Approve travel vouchers.
Commissioner Holloway made the motion to approve a travel voucher for Michael Williams/Sheriff Dept. Commissioner Holman seconded the motion. The voucher was approved with all ayes.**
- 4. Discuss and take appropriate action Re: Delinquent Tax Collection Report.
Kevin Dutton Delinquent Tax Attorney with Linebarger gave a report on tax collections in San Augustine County.**
- 5. Discuss and take appropriate action Re: Over all Overview of Major Programming.
County Agent Makenzie Banks gave an update on events in the County.**
- 6. Discuss and take appropriate action Re: Texas Judicial Academy County Court Assistant Training.
Shirley Anderson Project Manager attended 2024 County Court Assistants Training Conference.**
- 7. Discuss and take appropriate action Re: Continuing Education and Public Funds Investment Act.
Treasurer Pam Smith completed the required hours of investment training.**
- 8. Discuss and take appropriate action Re: Certificate of Completion for 20 Hours of Continuing Education awarded to County Treasurer.
Treasurer Pam Smith completed the required hours of continuing education.**
- 9. Discuss and take appropriate action Re: Proposal for I-Docket Case Management for the County and the District Clerk.
After some discussion it was decided to take bids for the County and District Clerk Offices Case Management Systems.
Commissioner Holloway made the motion to do the Bid Process for the County and District Clerk Offices Case Management Systems going to the Cloud. Commissioner Bryan seconded the motion. The motion was approved with all ayes.**
- 10. Discuss and take appropriate action Re: Certificate of Course Completion of the Paternity Opportunity
County Clerk Noble completed training on Acknowledgement of Paternity.**

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11. Discuss and take appropriate action Re: Certificate of Completion for 20 Hours of Continuing Education County and District Clerk. District Clerk Jeanette Bryan and County Clerk Margo Noble both Completed the required 20 hours of Continuing Education.

12. Discuss and take appropriate action Re: Certificate of Completion of Birth Registrar Certification. County Clerk Margo Noble completed the Birth Registrar Certification.

13. Future Agenda Items

14. Adjournment- All business complete Commissioner Bryan made the motion to adjourn. Commissioner Holman seconded the motion. The motion was approved with all ayes.

Respectfully Submitted
Margo Noble
Margo Noble, County Clerk

Approved in open Court March 12th, 2024



Jeff Boyd, County Judge



Daniel Holman, Commissioner Pct.#2



Joey Holloway, Commissioner Pct.#3



Steve Bryan, Commissioner Pct.#4

Attest:
Margo Noble
Margo Noble
County Clerk