

COMMISSIONER COURT MINUTES
OCTOBER 8TH, 2024

STATE OF TEXAS

Be it remembered that Commissioner's Court met in a Regular Meeting October 8th, 2024 at 9:00 a.m. with Judge Boyd presiding.

CALL TO ORDER

Establish Quorum-Commissioners Tommy Pickard and Daniel Holman were present.

Invocation- Commissioner Daniel Holman

Pledge of Allegiance- Judge Jeff Boyd

1. Discuss and consider approval of the minutes for the Commissioner Court 24th, day of September 2024.

Commissioner Holman made the motion to approve the September 24th, 2024 Court Minutes. Commissioner Pickard seconded the motion. The Minutes were approved with all ayes.

Discuss and consider Monthly Reports:

- A. Payroll- Commissioner Pickard made the motion to approve Payroll. Commissioner Holman seconded the motion. Payroll was approved with all ayes.
- B. Expenditures- Commissioner Holman made the motion to approve Expenditures. Commissioner Pickard seconded the motion. Expenditures were approved with all ayes.
- C. Treasurer
- D. County Clerk- Commissioner Pickard made the motion to approve the County Clerk Report. Commissioner Holman seconded the motion. The Report was approved with all ayes.
- E. District Clerk- Commissioner Holman made the motion to approve the District Clerk Report. Commissioner Pickard seconded the motion. The Report was approved with all ayes.
- F. Tax Office
- G. Sheriff Dept.- Commissioner Holman made the motion to approve the Sheriff Dept. Report. Commissioner Pickard seconded the motion. The Report was approved with all ayes.
- H. Justice of the Peace- Commissioner Pickard made the motion to approve the Justice of the Peace Report. Commissioner Holman seconded the motion. The Report read by Judge Boyd was approved with all ayes.

Commissioner Court Minutes
San Augustine County, Texas
October 8th, 2024
Page Two

2. Public Announcements/Comments- Opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.
Elections Administrator Deborah Woods thanked the Court for the renovations in the Elections office.
3. Discuss and take appropriate action Re: Approve travel vouchers.
Commissioner Pickard made the motion to approve travel vouchers for District Clerk Jeanette Bryan and Commissioner Daniel Holman. Commissioner Holman seconded the motion. The vouchers were approved with all ayes.
4. Discuss and take appropriate action Re: Approval of Investment Policy.
Commissioner Pickard made the motion to approve the Investment Policy. Commissioner Holman seconded the motion. The Investment Policy was approved with all ayes.
5. Discuss and take appropriate action Re: Approval of San Augustine County Employee Handbook.
Commissioner Holman made the motion to approve the San Augustine County Employee Handbook. Commissioner Pickard seconded the motion. The Handbook was approved with all ayes.
6. Discuss and take appropriate action Re: San Augustine County Event Permit for Sassafras Festival October 25- October 26
Commissioner Pickard made the motion to approve the Premises Permit for the Sassafras Festival. Commissioner Holman seconded the motion. The Permit was approved with all ayes.
7. Discuss and take appropriate action Re: San Augustine County Event Permit for November 13th.
Commissioner Pickard made the motion to approve the Premises Permit for Crock Pot Meal for workers putting up Christmas Lights at the Courthouse. Commissioner Holman seconded the motion. The Permit was approved with all ayes.
8. Discuss and take appropriate action Re: San Augustine County Event Permit for November Installation of Christmas Lights on the Square.
Commissioner Pickard made the motion to approve the Installation of Christmas Lights on the Square. Commissioner Holman seconded the motion. The Permit was approved with all ayes.

Commissioner Court Minutes
San Augustine County , Texas
October 8th, 2024
Page Three

9. Discuss and take appropriate action Re: Overview of major programming efforts during September.

County Agent Colton Brown gave an update on events in the County.

10. Discuss and take appropriate action Re: 4H Proclamation

Commissioner Pickard made the motion to approve signing the 4H Proclamation proclaiming October 6-12-2024 as National 4H Week. Commissioner Holman seconded the motion. The Proclamation was approved with all ayes.

County Agent Makenzie Banks brought a group of the 4H members to Court and each one told what they had learned in 4H and what they liked about being a 4H member.

11. Discuss and take appropriate action Re: Adoption of 3 Model Policies for the Constables Policy

Commissioner Pickard made the motion to approve the Policies for the Constables. Misconduct Allegations, Personnel Files, and Hiring Procedures. Commissioner Holman seconded the motion. The 3 Policies were approved with all ayes.

12. Discuss and take appropriate action Re: District Attorney Resolution

Commissioner Holman made the motion to sign a Resolution to allow the Voters of San Augustine and Sabine County to elect their own District Attorneys separately. Commissioner Pickard seconded the motion. The Resolution was approved with all ayes.

13. Future Agenda Items

14. Adjournment-All business complete Commissioner Pickard made the motion to adjourn. Commissioner Holman seconded the motion. The motion was approved with all ayes.

Respectfully Submitted

Margo Noble, County Clerk

Approved in open Court October 22nd, 2024



Jeff Boyd, County Judge



Tommy Pickard, Commissioner Pct.#1

Daniel Holman, Commissioner Pct.#2

Attest: Margo Noble

Margo Noble, County Clerk

BY: Haley Johnson