

**COMMISSIONER COURT MINUTES**  
**AUGUST 12<sup>TH</sup>, 2025**

**STATE OF TEXAS**

Be it remembered that Commissioner's Court met in a Regular Meeting August 12<sup>th</sup>, 2025 at 9:00 a.m. with Judge Boyd presiding.

**CALL TO ORDER**

Establish Quorum-Commissioners Sharp, Holman, Holloway and Bryan were all present.

Invocation- Commissioner Holman

Pledge of Allegiance- Judge Boyd

1. Discuss and consider approval of the minutes for the Commissioner Court on the 22<sup>nd</sup> day of July 2025, approval of minutes for the Commissioner Court on 29<sup>th</sup> day of July 2025 approval of the special Commissioner Court. Approval of minutes for the Commissioner Court on 4<sup>th</sup> day of August 2025 approval of the special Commissioner Court.

Commissioner Holloway made the motion to approve the July 22, July 29 and August 4<sup>th</sup>, 2025 Court Minutes. Commissioner Bryan seconded the motion. The motion was approved with all ayes.

2. Public Announcements/Comments- Opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue.

There were none.

3. Discuss and consider Monthly Reports:

A. Payroll- Commissioner Bryan made the motion to approve Payroll. Commissioner Sharp seconded the motion. Payroll was approved with all ayes.

B. Expenditures- Commissioner Holloway made the motion to approve Expenditures with the exception of the 3 Portable Toilets from Mid Lake Portable Toilets. It should only be 1 not 3. Commissioner Sharp seconded the motion. Expenditures were approved with all ayes.

C. Treasurer

D. County Clerk- Commissioner Holman made the motion to approve the Clerk Report. Commissioner Bryan seconded the motion. The Report was approved with all ayes.

E. District Clerk- Commissioner Sharp made the motion to approve the Clerk Report. Commissioner Bryan seconded the motion. The Report was approved with all ayes.

F. Tax Office

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- G. Sheriff Dept- Commissioner Sharp made the motion to approve the Sheriff Dept. Report. Commissioner Holman seconded the motion. The Report was approved with all ayes.
  - H. Justice of the Peace- Commissioner Sharp made the motion to approve the JP Report. Commissioner Holman seconded the motion. The Report was approved with all ayes. The Report was read by Judge Boyd.
  - I. County Constable- A report was turned in by Constable Joey Watson, Alex Garner and Walter Shofner.
4. Discuss and take appropriate action Re: Approval of Travel Vouchers  
Commissioner Holloway made the motion to approve Travel Vouchers for Sheila Ponder/JP, Billy Williams/JP, JD Miller/JP, and Tyler Willis, Michael Price, Ashley Miller, Cheryl Procell/ Sheriff Dept. Commissioner Bryan seconded the motion. The vouchers were approved with all ayes.
5. Discuss and take appropriate action Re: Consider and approve an order authorizing the issuance of San Augustine County Texas Tax Note, series 2025 awarding the sale thereof; making provisions for the payment and security thereof; and ordering other matters related thereto.  
Commissioner Holloway made the motion to approve the San Augustine County Texas Tax Note Series 2025 and awarded to First National Bank of Huntsville. Commissioner Sharp seconded the motion. The motion was approved with all ayes.
6. Discuss and take appropriate action Re: San Augustine County Clerk Records Archival Plan for 2025-2026  
Clerk Noble presented the Court with the 2025-2026 Archival Plan which explains what the Records Preservation Funds can be used for and that the use of any of the funds must be approved in Commissioner's Court.  
Commissioner Sharp made the motion to approve the Clerk's 2025-2026 Archival Plan. Commissioner Bryan seconded the motion. The Plan was approved with all ayes.
7. Discuss and take appropriate action RE: Budget Amendment for Sheriff Dept.  
Commissioner Holloway made the motion to approve the Budget Amendment for the Sheriff Dept. Commissioner Bryan seconded the motion. The amendment was approved with all ayes. A copy of the Amendment will be a part of the Minutes.

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- 8. Discuss and take appropriate action Re: Discuss and approve the Order of Election for the November 4<sup>th</sup>, 2025 Election**  
Commissioner Sharp made the motion to approve the November 4<sup>th</sup>, 2025 Election. Commissioner Holman seconded the motion. The Election was approved with all ayes.
- 9. Discuss and take appropriate action Re: Discuss and approve the voting precincts to be used for the November 4<sup>th</sup>, 2025 Election.**  
Commissioner Bryan made the motion to approve voting boxes 1,2,4,8, and 9 be open during the November 4<sup>th</sup>, 2025 Election. Commissioner Sharp seconded the motion. The motion was approved with all ayes.
- 10. Discuss and take appropriate action Re: Discuss and approve the Election Judges and Alternate Judges for the 2025-2026 Elections.**  
Commissioner Bryan made the motion to approve the Election Judges and Alternates. Commissioner Holman seconded the motion. The motion was approved with all ayes.
- 11. Discuss and take appropriate action Re: On the bids received on the GLO CDBD Regional MIT, State MID, GLO Con Contract NO. 24-065-053-53-E555-GLS**  
Nicholas Hoelscher, Project Engineer told the Court that there had been two Bids submitted. Attoyac Rock and Apeck Construction. And when reviewing the Bids in aggregate that it was recommended to award all bid packages to the low bidder which was Attoyac Rock in the amount of \$3,614,825.04.  
Commissioner Bryan made the motion to award the Bid to Attoyac Rock LLC. Commissioner Holman seconded the motion. Attoyac Rock LLC was approved with all ayes.
- 12. Discuss and take appropriate action Re: San Augustine Notice to Bidders Heavy Hauling Material**
- 13. Discuss and take appropriate action Re: San Augustine Notice to Bidders Fuel.**
- 14. Discuss and take appropriate action Re: Notice to Bidders Glauconitic Rock at the Pit.**  
Commissioner Bryan made the motion to approve taking Bids for Rock and Fuel. Commissioner Sharp seconded the motion. The motion was approved with all ayes.

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**15. Discuss and take appropriate action Re: Imposition of Optional Fees for Calendar Year 2026 County Road and Bridge Fee**

Commissioner Holloway made the motion to approve leaving the Optional Fees for Road and Bridge for the Calendar Year 2026 the same. Commissioner Holman seconded the motion. The motion was approved with all ayes.

**16. Discuss and take appropriate action Re: Imposition of Optional Fees for Calendar Year 2026 Child Safety Fee**

Commissioner Holloway made the motion to approve leaving the Optional Fees for Child Safety Fees for the Calendar Year 2026 the same. Commissioner Bryan seconded the motion. The motion was approved with all ayes.

**17. Discuss and take appropriate action Re: Imposition of Optional Fees for Calendar Year 2026 Transportation project fee.**

No action on this line item

**18. Discuss and take appropriate action Re: Pritchard and Abbot Inc Valuation Consultant Software and hardware Contract**

Commissioner Holloway made the motion to approve signing the Pritchard & Abbot, Inc Software and hardware Contract. Commissioner Sharp seconded the motion. The Contract was approved with all ayes.

**19. Discuss and take appropriate action Re: Computer System Lease/ License Agreement**

Commissioner Holloway made the motion to approve the Computer System Lease/License Agreement with Pritchard & Abbott. Commissioner Bryan seconded the motion. The Agreement was approved with all ayes.

**20. Discuss possible IT/EMC Position**

At this 9:53 a.m. there was a short recess and then at 10:04 a.m. Court convened into Executive Session (Closed to the Public) to discuss possible IT/EMC Position. The Commissioners Court may also consider any other matter posted on the agenda if there are issues that require consideration in executive session and the Commissioners Court announces that the item will be considered during Executive Session.

Commissioners Court reconvened into Regular Session at 10:25 a.m.

No action was taken in Executive Session

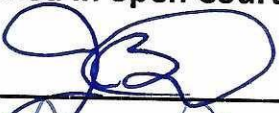
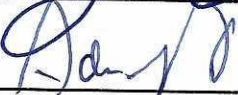
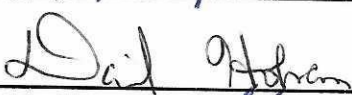


**21. Future Agenda Items**

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22. Adjournment- All business complete Commissioner Sharp made the motion to adjourn. Commissioner Bryan seconded the motion. The motion was approved with all ayes.

Respectfully Submitted  
*Margo Noble*  
Margo Noble, County Clerk

Approved in open Court August 26<sup>th</sup>, 2025

	_____ Jeff Boyd, County Judge
	_____ Adam Sharp, Commissioner Pct.#1
	_____ Daniel Holman, Commissioner Pct.#2
	_____ Joey Holloway, Commissioner Pct.#3
	_____ Steve Bryan, Commissioner Pct.#4

Attest:  
*Margo Noble*  
Margo Noble  
County Clerk