

**COMMISSIONER COURT MINUTES  
MARCH 11<sup>TH</sup>, 2025**

**STATE OF TEXAS**

**Be it remembered that Commissioner's Court met in a Regular Meeting March 11<sup>th</sup>, 2025 at 9:00 a.m. with Judge Boyd presiding.**

**CALL TO ORDER**

**Establish Quorum- Commissioners Sharp, Holman and Bryan were present**

**Invocation- Commissioner Holman**

**Pledge of Allegiance- Judge Boyd**

- 1. Discuss and consider approval of the minutes for the Commissioner Court on the 25<sup>th</sup> day of February 2025.**

**Commissioner Bryan made the motion to approve the February 25<sup>th</sup>, 2025 Commissioner Court Minutes. Commissioner Holman seconded the motion. The Minutes were approved with all ayes.**

**Discuss and consider Monthly Reports:**

- A. Payroll- Commissioner Holman made the motion to approve Payroll. Commissioner Sharp seconded the motion. Payroll was approved with all ayes.**
- B. Expenditures- Commissioner Bryan made the motion to approve Expenditures. Commissioner Holman seconded the motion. Expenditures were approved with all ayes.**
- C. Treasurer**
- D. County Clerk- Commissioner Holman made the motion to approve the Clerk Report. Commissioner Sharp seconded the motion. The Report was approved with all ayes.**
- E. District Clerk- Commissioner Bryan made the motion to approve the Clerk Report. Commissioner Sharp seconded the motion. The motion was approved with all ayes.**
- F. Tax Office**
- G. Sheriff Dept.- Commissioner Bryan made the motion to approve the Sheriff Dept Report. Commissioner Sharp seconded the motion. The Report was approved with all ayes.**
- H. Justice of the Peace- Commissioner Holman made the motion to approve the Report. Commissioner Bryan seconded the motion. The Report was approved with all ayes. The report was given by Judge Boyd.**
- I. County Constable- Commissioner Bryan made the motion to approve the Report. Commissioner Holman seconded the motion. The Report was approved with all ayes. The report was given by Judge Boyd.**

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2. **Public Announcements/Comments-Opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes**  
There were none.
3. **Discuss and take appropriate action RE: Approve travel vouchers.**  
There were none.
4. **Discuss and take appropriate action Re: Proclamation of American Red Cross Month for 2025**  
Commissioner Bryan made the motion to approve the American Red Cross Proclamation. Commissioner Holman seconded the motion. The Proclamation was approved with all ayes.
5. **Discuss and take appropriate action Re: Annual Cybersecurity Training.**  
Commissioner Sharp made the motion to approve the Cybersecurity Training. Commissioner Holman seconded the motion. The motion was approved with all ayes.
6. **Discuss and take appropriate action Re: Change in designated employer representative for Drug and Alcohol Testing Compliance Services.**  
Commissioner Bryan made the motion to approve appointing Sonja Wells as designated employer representative for Drug and Alcohol Testing Compliance Services. Commissioner Sharp seconded the motion. The motion was approved with all ayes.
7. **Discuss and take appropriate action Re: Update the San Augustine County CDL Drug and Alcohol Testing Policy and Procedure.**  
Commissioner Bryan made the motion to approve the updated CDL Drug and Alcohol Testing Policy and Procedure. Commissioner Sharp seconded the motion. The motion was approved with all ayes.
8. **Discuss and take appropriate action Re: San Augustine Extension Office February Report.**  
Makenzie Banks County Agent gave an update of events in the County.
9. **Discuss and take appropriate action Re: Change in Designated employer representative. No action**

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10. Discuss and take appropriate action Re: Title III Funds for Powell Town VFD

Commissioner Bryan made the motion to approve giving Title III Funds to Powell Town VFD for repairs on some of their trucks. Commissioner Sharp seconded the motion. The motion was approved with all ayes.

11. Future Agenda Items


12. Adjournment- All business complete Commissioner Sharp made the motion to adjourn. Commissioner Bryan seconded the motion. The motion was approved with all ayes.

Respectfully Submitted

*Margo Noble*

Margo Noble, County Clerk

Approved in open Court March 25<sup>th</sup>, 2025

  
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Jeff Boyd, County Judge

  
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Adam Sharp, Commissioner Pct.#1

  
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Daniel Holman, Commissioner Pct.#2

  
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Steve Bryan, Commissioner Pct.#4

Attest:

*Margo Noble*

Margo Noble  
County Clerk