

**COMMISSIONER COURT MINUTES
OCTOBER 14TH, 2025**

STATE OF TEXAS

Be it remembered that Commissioner's Court met in a regular meeting October 14th, 2025 at 9:00 a.m. with Judge Boyd presiding.

CALL TO ORDER

Establish Quorum- Commissioners Sharp, Holman, Holloway and Bryan were all present.

Invocation- Commissioner Holloway

Pledge of Allegiance- Judge Boyd

- 1. Discuss and consider approval of the minutes for the Commissioner Court on the 23rd day September 2025.**

Commissioner Bryan made the motion to approve the September 23rd, 2025 Court Minutes. Commissioner Holman seconded the motion. The Minutes were approved with all ayes.

Discuss and consider Monthly Reports:

- A. Payroll- Commissioner Bryan made the motion to approve Payroll. Commissioner Holman seconded the motion. Payroll was approved with all ayes.**
- B. Expenditures- Commissioner Sharp made the motion to approve Expenditures. Commissioner Holman seconded the motion. Expenditures were approved with all ayes.**
- C. Treasurer**
- D. County Clerk- Commissioner Holman made the motion to approve the Clerk Report. Commissioner Sharp seconded the motion. The Report was approved with all ayes.**
- E. District Clerk- Commissioner Bryan made the motion to approve the Clerk Report. Commissioner Holman seconded the motion. The Report was approved with all ayes.**
- F. Tax Office**
- G. Sheriff Dept.- Commissioner Holman made the motion to approve the Sheriff Dept. Report. Commissioner Bryan seconded the motion. The Report was approved with all ayes. Report was read by Judge Boyd.**
- H. Justice of the Peace- Commissioner Bryan made the motion to approve the Justice of the Peace Report. Commissioner Holman seconded the motion. The motion was approved with all ayes. The Report was read by Judge Boyd.**
- I. County Constable- Commissioner Holloway made the motion to approve the Constables Report. Commissioner Sharp seconded the motion. The motion was approved with all ayes.**

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- 2. Public Announcement/Comments- Opportunity for the general public to address the Court on any matter. The Court may not discuss any presented issue, nor may any action be taken on any issue at this time. Comments are limited to 3 minutes.**

There were none.

- 3. Discuss and take appropriate action Re: Approve travel vouchers.**

Commissioner Bryan made the motion to approve a travel voucher for Cheryl Procell/Sheriff Dept. Commissioner Holman seconded the motion. The Voucher was approved with all ayes.

- 4. Discuss and take appropriate action Re: San Augustine Proclamation and San Augustine Extension Office September Report.**

Commissioner Sharp made the motion to approve the Extension Office Report and also approve signing the National 4-H Week Proclamation. Commissioner Bryan seconded the motion. The Report and Proclamation were approved with all ayes.

- 5. Discuss and take appropriate action Re: San Augustine County Premises Use Application.**

Commissioner Bryan made the motion to approve the Premises Use Application for the Sassafras Festival October 24th and 25th Commissioner Holman seconded the motion. The motion was approved with all ayes.

- 6. Discuss and take appropriate action Re: San Augustine County Premises Use Application.**

Commissioner Sharp made the motion to approve the Premises Use Application for the Christmas Parade December 6th. Commissioner Bryan seconded the motion. The motion was approved with all ayes.

- 7. Discuss and take appropriate action Re: Proclamation for Domestic Violence Awareness Month.**

Commissioner Holloway made the motion to approve signing the Proclamation for Domestic Violence Awareness Month. Commissioner Bryan seconded the motion. The Proclamation was approved with all ayes.

- 8. Discuss and take appropriate action Re: Participation in the development of the 2028 Regional Flood Plan and methods to identify potential projects for consideration.**

-----came and spoke to the Court about the 2028 Regional Flood Plan.

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9. Discuss and take appropriate action Re: Discuss and take action on updated employee handbook.

No action taken

10. Discuss and take appropriate action Re: Discuss and take action on Investment plan-

No action taken

11. Discuss and take appropriate action Re: Discuss and take action on appointing Precinct 3 Constable

Mike Williams and Bennett Wise were the two candidates who applied to fill the vacancy left by Constable Pct 3 Joey Watson. Both are qualified and currently work at the Sheriff Dept.

Commissioner Sharp made the motion to approve appointing Sgt Mike Williams as Constable Pct 3. Commissioner Bryan seconded the Motion. Sgt Williams was approved with all ayes. Sgt Williams will serve this position filling the unexpired term.

12. Future Agenda Items

13. Adjournment- All business complete Commissioner Sharp made the motion to adjourn. Commissioner Bryan seconded the motion. The motion was approved with all ayes.

Respectfully Submitted

Margo Noble

Margo Noble, County Clerk

Approved in open Court October 28th, 2025

Jeff Boyd, County Judge

Adam Sharp _____
Adam Sharp, Commissioner Pct. 1

Dan Holman _____
Daniel Holman, Commissioner Pct. 2

Joey Holloway _____
Joey Holloway, Commissioner Pct. 3

Steve Bryan _____
Steve Bryan, Commissioner Pct. 4

Attest:

Margo Noble

Margo Noble, County Clerk

**COMMISSIONER COURT MINUTES
SPECIAL MEETING
OCTOBER 22, 2025**

STATE OF TEXAS

Be it remembered that Commissioner's Court met in a Special Call Meeting October 22nd, 2025 at 8:00 a.m. with Judge Boyd presiding.

CALL TO ORDER

Establish Quorum- Commissioners Sharp, Holman and Holloway were present.

1. Discuss and take appropriate action Re: Extension of Burn Ban Notice

After some discussion Commissioner Holman made the motion to sign the Order extending the Burn Ban. Commissioner Sharp seconded the motion. The motion was approved with all ayes.

The Burn Ban will remain in effect until restrictions are terminated earlier based on determination made by Texas Forest Service or Commissioner's Court or by the County Judge based on a determination that circumstances no longer exist.

2. Adjournment- All business complete Commissioner Sharp made the motion to adjourn. Commissioner Holman seconded the motion. The motion was approved with all ayes.

Respectfully Submitted

Margo Noble
Margo Noble, County Clerk

Approved in open Court October 28th 2025

Jeff Boyd, County Judge

Adam Sharp

Adam Sharp, Commissioner Pct. 1

Daniel Holman

Daniel Holman, Commissioner Pct. 2

Joey Holloway

Joey Holloway, Commissioner Pct. 3

Attest:

Margo Noble
Margo Noble, County Clerk